



**Ministry of Education  
Child Care Quality Assurance and Licensing**

**Ministry of Education  
Child Care Quality Assurance and Licensing**

77 Wellesley Street West, Box 980

Toronto, ON M7A 1N3

Telephone: (416)314-8373 Fax: 1-888- 996-3889 (toll-free) / (647)724-0943 (local)

**Child Care Centre Licensing Checklist  
*Child Care and Early Years Act, 2014***

Site Inspection Details	
<b>Name of Child Care Centre:</b>  <b>Licence Number:</b>	<b>New Inspection Date:</b>
<b>Site Address:</b>	<b>Inspection Type:</b> Application Renewal Revision Monitoring
<b>Licensee Name:</b>	<b>Licensed Complaint IDs Addressed:</b>  <b>Serious Occurrence IDs Addressed:</b>

Visit Number	Time In	Time Out	PA Name



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General	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
1.1 Licensee Responsible  Every licensee shall be responsible for the operation and management of each child care centre it operates, including the program, financial and personnel administration of each such child care centre. (O. Reg. 137/15, ss. 6(1))	X							
1.2 Person Appointed  A licensee may appoint a person who shall be responsible to the licensee for the day-to-day operation and management of each child care centre. (O. Reg. 137/15, ss. 6(2))	X							
1.3 Powers and Duties Performed  Where a licensee or a person appointed under subsection (2) is absent, the powers and duties of the licensee or the person appointed under subsection (2) shall be exercised and performed by such person as the licensee designates. (O. Reg. 137/15, ss. 6(3))	X							

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1.4 Supervisor Employed  Every licensee of a child care centre shall employ a supervisor, who shall be a person described in section 53, who shall plan and direct the program of the child care centre, be in charge of the children, oversee the staff and who shall be responsible to the licensee. (O. Reg. 137/15, ss. 6(4))	X							
2. Document Retention Under Previous Act  Any document that was made pursuant to a requirement in the Day Nurseries Act or a regulation made under it shall continue to be retained in accordance with the rule regarding its retention, if any, that applied at the time the document was made. (O. Reg. 137/15, s. 91 )	X							



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3. Change in Directors/Officers  Where the licensee is a corporation, the licensee shall notify a director in writing within 15 days of any change in the officers or directors of the corporation. (Child Care and Early Years Act 2014, ss. 20(6))	X							
4. Compliance with Conditions  Every licensee shall comply with the conditions imposed on a licence. (Child Care and Early Years Act; 2014, ss. 21(4))	X							
5.1 False or Misleading Information  No person shall knowingly give false or misleading information to the Minister, a director, an inspector or a designated senior employee in respect of any matter related to this Act or the regulations. (Child Care and Early Years Act 2014, ss. 77(1))	X							

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5.2 False or Misleading Information - Application, Report or Document  No person shall knowingly include false or misleading information in any application, report or other document required to be given to the Minister, a director, an inspector or a designated senior employee under this Act. (Child Care and Early Years Act 2014, ss. 77(2))	X							
<b>General Comments</b>								

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Ratio of Employees to Children and Group Size	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
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1.1 Grouping by Age Categories Every licensee shall ensure that in each child care centre it operates, (a) the children are placed in groups according to the age categories set out Schedule 1 or 2. (O. Reg. 137/15, ss. 8(1)(a))	X							
1.2 Children within Age Category Every licensee shall ensure that in each child care centre it operates, (b) every licensed age group includes only children whose age falls within the age category of the group, subject to subsection (2). (O. Reg. 137/15, ss. 8(1)(b))	X							



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1.3 Ratio and Group Size Every licensee shall ensure that in each child care centre it operates, (c) for every licensed age group, the requirements set out in Schedule 1 or 2 that are applicable for the age group respecting the ratio of employees to children and the maximum group size are satisfied, whether children are on the premises or during activities off the premises, unless otherwise approved by a director. (O. Reg. 137/15, ss. 8(1)(c))	X							
2.1 Mixed Age Approval Granted A director may give approval for a child care centre to use mixed-age grouping for any licensed age group set out in Schedule 1. (O. Reg. 137/15, ss. 8(2)[2.1])	X							



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2.2 Mixed Age Grouping - One Group Per Category  A director may give approval for a child care centre to use mixed-age grouping for any licensed age group set out in Schedule 1, but if a child care centre has licensed infant, toddler or preschool groups, the child care centre may use mixed-age grouping for only one such group for each age category. (O. Reg. 137/15, ss. 8(2)[2.2])	X							

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2.3 20% Mixed Age Grouping - More than 20%  Despite clause (1) (c), the ratio of employees to children and the maximum group size applicable to licensed age groups for which a director has approved the use of mixed-age grouping shall be determined as follows: Subject to paragraphs 2, 3 and 4, i. if a licensed age group includes no more than 20 per cent children from a younger age category, the ratio and maximum group size requirements set out in Schedule 1 for the licensed age group applies, and ii. if a licensed age group includes more than 20 per cent children from a younger age category, the ratio and maximum group size requirements set out in Schedule 1 for the youngest child in the group applies. (O. Reg. 137/15, ss. 8(3)1.[2.3])	X							

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3.1 25% Mixed Age Grouping - Kindergarten: Ages of Children  If, in a licensed kindergarten group, no more than 25 per cent of the children are older than three years but younger than 44 months, and all other children are kindergarten children, then the ratio and maximum group size requirements set out in Schedule 1 for kindergarten children apply. (O. Reg. 137/15, ss. 8(3)2.[3.1])	X							
3.2 25% Mixed Age Grouping - Kindergarten: More than 25%  If, in a licensed kindergarten group, no more than 25 per cent of the children are older than three years but younger than 44 months, and all other children are kindergarten children, then the ratio and maximum group size requirements set out in Schedule 1 for kindergarten children apply. (O. Reg. 137/15, ss. 8(3)2.[3.2])	X							

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3.3 25% Mixed Age Grouping - Primary/Junior School Age: Ages of Children  If, in a licensed primary/junior school age group, no more than 25 per cent of the children are kindergarten children, and all other children are primary/junior school age children, the ratio and maximum group size requirements set out in Schedule 1 for primary/junior school age children apply. (O. Reg. 137/15, ss. 8(3)3.[3.3])	X							

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3.4 25% Mixed Age Grouping - Primary/Junior School Age: More than 25%  If, in a licensed primary/junior school age group, no more than 25 per cent of the children are kindergarten children, and all other children are primary/junior school age children, the ratio and maximum group size requirements set out in Schedule 1 for primary/junior school age children apply. (O. Reg. 137/15, ss. 8(3)3.3.4)	X							



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3.5 25% Mixed Age Grouping - Junior School Age: Ages of Children  If, in a licensed junior school age group, no more than 25 per cent of the children are 68 months or older but younger than nine years, and all other children are junior school age children, the ratio and maximum group size requirements set out in Schedule 1 for junior school age children apply. (O. Reg. 137/15, ss. 8(3)4.[3.5])	X							
3.6 25% Mixed Age Grouping - Junior School Age: More than 25%  If, in a licensed junior school age group, no more than 25 per cent of the children are 68 months or older but younger than nine years, and all other children are junior school age children, the ratio and maximum group size requirements set out in Schedule 1 for junior school age children apply. (O. Reg. 137/15, ss. 8(3)4.[3.6])	X							

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4.1 Reduced Ratios - Infant Groups  Despite subsections (1) and (3), except where the group receiving child care is a licensed infant group, during the periods of arrival and departure of children and during the rest period, the ratio of employees to children at a child care centre may be reduced to less than that required under this section, if the observed ratio is not less than two-thirds of the required ratio. (O. Reg. 137/15, ss. 8(4)[4.1])	X							



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4.2 Reduced Ratios - Less than 2/3  Despite subsections (1) and (3), except where the group receiving child care is a licensed infant group, during the periods of arrival and departure of children and during the rest period, the ratio of employees to children at a child care centre may be reduced to less than that required under this section, if the observed ratio is not less than two-thirds of the required ratio. (O. Reg. 137/15, ss. 8(4)[4.2])	X							

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5. Supervisor Counted  The rules respecting when a supervisor of a child care centre may be counted for the purposes of meeting the ratios required under this section are as follows: 1. If fewer than five full-time employees are required to meet the ratios, the supervisor may be counted as a full-time employee. 2. If five or six full-time employees are required to meet the ratios, a full-time supervisor may be counted as a full-time employee for up to half the time a full-time employee is required to be on staff. 3. If seven or more full-time employees are required to meet the ratios, the supervisor shall not be counted as an employee. (O. Reg. 137/15, ss. 8(5)1., 2., 3.)	X							





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6.1 <6 Children in Attendance Every licensee shall ensure that, at each child care centre it operates, (a) where fewer than six children who are not in a licensed infant group receive child care, there is at least one adult in attendance. (O. Reg. 137/15, ss. 8(6)(a))	X							
6.2 6 or More Children in Attendance Every licensee shall ensure that, at each child care centre it operates, (b) where six or more children who are not in a licensed infant group receive child care, there are at least two adults in attendance. (O. Reg. 137/15, ss. 8(6)(b))	X							

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						Follow-up Comments	Rationale	
6.3 <4 Children in Infant Group  Every licensee shall ensure that, at each child care centre it operates, (c) where fewer than four children in a licensed infant group receive child care, there is at least one adult in attendance. (O. Reg. 137/15, ss. 8(6)(c))	X							
6.4 4 or More in Infant Group  Every licensee shall ensure that, at each child care centre it operates, (d) where four or more children in a licensed infant group receive child care, there are at least two adults in attendance. (O. Reg. 137/15, ss. 8(6)(d))	X							



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Ratio of Employees to Children and Group Size	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
7. Resource Teacher Employed  Every licensee of an integrated child care centre shall employ one resource teacher to plan and implement individual and small group experiences for every four children with special needs who receive child care in the child care centre, and in respect of whom funds are provided under the Act, unless otherwise approved by a director. (O. Reg. 137/15, ss. 10(1))	X							
8. Resource Teacher Not Counted  A resource teacher shall not be included when calculating the number of employees required to meet the ratio under subsection 8 (1) or (3). (O. Reg. 137/15, ss. 10(2))	X							



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Ratio of Employees to Children and Group Size	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
9. Supervision at All Times  Every licensee shall ensure that every child who receives child care at a child care centre it operates is supervised by an adult at all times, whether the child is on or off the premises. (O. Reg. 137/15, s. 11)	X							
<b>General Comments</b>								

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Building, Equipment and Playground - Child Care Centres	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
1.1 Application - Laws Affecting Health  Every person who applies for a licence to operate a child care centre under section 20 of the Act shall at the time of application file with a director evidence that the premises to be used as a child care centre complies with, (a) the laws affecting the health of inhabitants of the municipality or of the reserve of a First Nation, as the case may be. (O. Reg. 137/15, ss. 13(1)(a))	X							



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Building, Equipment and Playground - Child Care Centres	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
1.2 Application - Local Board of Health/MOH  Every person who applies for a licence to operate a child care centre under section 20 of the Act shall at the time of application file with a director evidence that the premises to be used as a child care centre complies with, (b) any rule, regulation, direction or order of the local board of health and any direction or order of the local medical officer of health that may affect the provision of child care. (O. Reg. 137/15, ss. 13(1)(b))	X							



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Building, Equipment and Playground - Child Care Centres	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
1.3 Application - Fire Hazards  Every person who applies for a licence to operate a child care centre under section 20 of the Act shall at the time of application file with a director evidence that the premises to be used as a child care centre complies with, (c) any by-law of the municipality or any by-law of the council of the First Nation on the reserve, as the case may be, and any other law for the protection of persons from fire hazards. (O. Reg. 137/15, ss. 13(1)(c))	X							



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Building, Equipment and Playground - Child Care Centres	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
1.4 Application - Construction, Repair, Use of Buildings  Every person who applies for a licence to operate a child care centre under section 20 of the Act shall at the time of application file with a director evidence that the premises to be used as a child care centre complies with, (d) any building by-law passed by the municipality pursuant to the Planning Act or any predecessor of that Act and any by-law of the council of the First Nation on the reserve to regulate the construction, repair or use of buildings. (O. Reg. 137/15, ss. 13(1)(d))	X							





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Building, Equipment and Playground - Child Care Centres	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
1.5 Application - Building Code  Every person who applies for a licence to operate a child care centre under section 20 of the Act shall at the time of application file with a director evidence that the premises to be used as a child care centre complies with, (e) the requirements of Ontario Regulation 332/12 (Building Code) made under the Building Code Act, 1992, where applicable. (O. Reg. 137/15, ss. 13(1)(e))	X							



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Building, Equipment and Playground - Child Care Centres	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
1.6 Application - Fire Code  Every person who applies for a licence to operate a child care centre under section 20 of the Act shall at the time of application file with a director evidence that the premises to be used as a child care centre complies with, (f) the requirements of Ontario Regulation 213/07 (Fire Code) made under the Fire Protection and Prevention Act, 1997, where applicable. (O. Reg. 137/15, ss. 13(1)(f))	X							



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						Follow-up Comments	Rationale	
1.7 Application - SDWA  Every person who applies for a licence to operate a child care centre under section 20 of the Act shall at the time of application file with a director evidence that the premises to be used as a child care centre complies with, (g) the requirements of the Safe Drinking Water Act, 2002, where applicable. (O. Reg. 137/15, ss. 13(1)(g))	X							
2. Renewal - Evidence of Compliance Filed  Every licensee who applies for the renewal of a licence to operate a child care centre shall file any evidence that the director may require that the premises used as a child care centre complies with the matters listed in subsection (1). (O. Reg. 137/15, ss. 13(2))	X							



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Building, Equipment and Playground - Child Care Centres	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
3.1 Plan Approval  Where a person proposes that a new building be erected or an existing building be used, altered or renovated for use as a child care centre or that alterations or renovations be made to premises used as a child care centre, the person shall not commence the erection, use, alteration or renovation until plans are approved by a director, except where the plans are approved by the Minister under section 22 of Ontario Regulation 138/15 (Funding, Cost Sharing and Financial Assistance) made under the Act. (O. Reg. 137/15, ss. 14(1))	X							
3.2 Designated Space in Plans  The plans referred to in subsection (1) shall include space designated for each item listed in subsections 15 (1) and (3). (O. Reg. 137/15, ss. 14(2))	X							

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Building, Equipment and Playground - Child Care Centres	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
4.1 Space for Washing, Dressing, Toileting  Every licensee shall ensure that each child care centre it operates includes space designated for each of the following: 1. Washing, dressing and toileting. (O. Reg. 137/15, ss. 15(1)1.)	X							
4.2 Space for Storage - Toys  Every licensee shall ensure that each child care centre it operates includes space designated for each of the following: 2. Storage for toys, indoor play materials and equipment. (O. Reg. 137/15, ss. 15(1)2.)	X							
4.3 Space for Storage - Food  Every licensee shall ensure that each child care centre it operates includes space designated for each of the following: 3. Storage for food. (O. Reg. 137/15, ss. 15(1)3.)	X							

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Building, Equipment and Playground - Child Care Centres	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
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4.4 Space for Storage - Records Every licensee shall ensure that each child care centre it operates includes space designated for each of the following: 4. Storage of required records. (O. Reg. 137/15, ss. 15(1)4.)	X							
4.5 Space for Storage - Hazardous Substances Every licensee shall ensure that each child care centre it operates includes space designated for each of the following: 5. Storage for medical supplies, cleaning materials and equipment and other hazardous substances. (O. Reg. 137/15, ss. 15(1)5.)	X							

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4.6 Space for Heating and Electrical Every licensee shall ensure that each child care centre it operates includes space designated for each of the following: 6. Heating and electrical equipment. (O. Reg. 137/15, ss. 15(1)6.)	X							
5. Storage - Inaccessible to Children Every licensee shall ensure that the spaces in each child care centre it operates that are referred to in paragraphs 5 and 6 of subsection (1) are inaccessible to children. (O. Reg. 137/15, ss. 15(2))	X							

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Building, Equipment and Playground - Child Care Centres	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
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6.1 >6 Hours - Eating and Resting  A licensee that operates a child care centre that has a program that runs for six hours or more in a day shall ensure that in addition to the spaces referred to in subsection (1) the child care centre has space designated for each of the following: 1. Eating and resting. (O. Reg. 137/15, ss. 15(3)1.)	X							
6.2 >6 Hours - Food Preparation  A licensee that operates a child care centre that has a program that runs for six hours or more in a day shall ensure that in addition to the spaces referred to in subsection (1) the child care centre has space designated for each of the following: 2. The preparation of food, if meals are prepared on the premises. (O. Reg. 137/15, ss. 15(3)2.)	X							





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Building, Equipment and Playground - Child Care Centres	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
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6.3 >6 Hours - Beds and Linen  A licensee that operates a child care centre that has a program that runs for six hours or more in a day shall ensure that in addition to the spaces referred to in subsection (1) the child care centre has space designated for each of the following: 3. Storage for beds and linen. (O. Reg. 137/15, ss. 15(3)3.)	X							
6.4 >6 Hours - Staff Rest Area  A licensee that operates a child care centre that has a program that runs for six hours or more in a day shall ensure that in addition to the spaces referred to in subsection (1) the child care centre has space designated for each of the following: 4. A staff rest area. (O. Reg. 137/15, ss. 15(3)4.)	X							



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6.5 >6 Hours - Outdoor Play Equipment  A licensee that operates a child care centre that has a program that runs for six hours or more in a day shall ensure that in addition to the spaces referred to in subsection (1) the child care centre has space designated for each of the following: 5. Storage for outdoor play equipment. (O. Reg. 137/15, ss. 15(3)5.)	X							
6.6 >6 Hours - Office Area  A licensee that operates a child care centre that has a program that runs for six hours or more in a day shall ensure that in addition to the spaces referred to in subsection (1) the child care centre has space designated for each of the following: 6. Office area. (O. Reg. 137/15, ss. 15(3)6.)	X							

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Building, Equipment and Playground - Child Care Centres	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
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6.7 >6 Hours - Outdoor Play Area  A licensee that operates a child care centre that has a program that runs for six hours or more in a day shall ensure that in addition to the spaces referred to in subsection (1) the child care centre has space designated for each of the following: 7. Outdoor play. (O. Reg. 137/15, ss. 15(3)7.)	X							
7.1 Unobstructed Space Requirement - Infant, Toddler, Preschool  Subject to subsections (2) and (3), every licensee of a child care centre shall ensure that each child care centre it operates has play activity space of at least, (a) 2.8 square metres of unobstructed floor space for each child in a licensed infant, toddler or preschool group, based on the licensed capacity. (O. Reg. 137/15, ss. 16(1)(a))	X							

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						Follow-up Comments	Rationale	
7.2 Unobstructed Space Requirement - Kindergarten, School Age  Subject to subsections (2) and (3), every licensee of a child care centre shall ensure that each child care centre it operates has play activity space of at least, (b) 2.58 square metres of unobstructed floor space for each child in a licensed kindergarten, primary/junior school age or junior school age group, based on the licensed capacity. (O. Reg. 137/15, ss. 16(1)(b))	X							

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8.1 Director Approval for PFS - Smaller Spaces  A director may approve a smaller amount of space than required under clause (1) (b) for a child care centre located in a school, provided that the room or area to be used by a licensed age group is used by the school for children who are the same age as the age category of the licensed age group. (O. Reg. 137/15, ss. 16(2)[8.1])	X							
8.2 Director Approval for PFS - Same Age Group  A director may approve a smaller amount of space than required under clause (1) (b) for a child care centre located in a school, provided that the room or area to be used by a licensed age group is used by the school for children who are the same age as the age category of the licensed age group. (O. Reg. 137/15, ss. 16(2)[8.2])	X							

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9.1 Special Needs - Unobstructed Space Requirement  In the case of a child care centre for children with special needs, (a) the play activity space referred to in subsection (1) shall be at least five square metres of unobstructed floor space for each child based on the licensed capacity. (O. Reg. 137/15, ss. 16(3)(a))	X							
9.2 Special Needs - Max. Group Size  In the case of a child care centre for children with special needs, (b) at least one room shall be provided for every group of up to 12 children, with no room containing more than 12 children. (O. Reg. 137/15, ss. 16(3)(b))	X							



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Building, Equipment and Playground - Child Care Centres	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
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10.1 Infant Room/Space & Sleep Area  Every licensee of a child care centre, except a child care centre for children with special needs, shall ensure that in each child care centre it operates, (a) each licensed infant group has a separate play activity room and a separate sleeping area that is separated from any play activity area. (O. Reg. 137/15, ss. 17(1))	X							
10.2 Toddler Room/Space  Every licensee of a child care centre, except a child care centre for children with special needs, shall ensure that in each child care centre it operates, (b) each licensed toddler group has a separate play activity room. (O. Reg. 137/15, ss. 17(1)(b))	X							



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Building, Equipment and Playground - Child Care Centres	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
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10.3 Preschool Room/Space  Every licensee of a child care centre, except a child care centre for children with special needs, shall ensure that in each child care centre it operates, (c) for licensed preschool groups, there is a separate play activity room for every 24 preschool children. (O. Reg. 137/15, ss. 17(1)(c))	X							
10.4 Kindergarten, School Age Room/Space  Every licensee of a child care centre, except a child care centre for children with special needs, shall ensure that in each child care centre it operates, (d) each licensed kindergarten, primary/junior school age or junior school age group has a separate play activity area, unless otherwise approved by a director. (O. Reg. 137/15, ss. 17(1)(d))	X							

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10.5 Two Preschool Groups Combined  For the purposes of clause (1) (c), two licensed preschool groups may be in the same play activity room provided that there are no more than 24 children in the room. (O. Reg. 137/15, ss. 17(2))	X							
11. Special Needs - Resource Area  Every licensee of an integrated child care centre that provides child care for children with special needs shall ensure that each such child care centre it operates has one room or area set aside as a resource area for individual and small group experiences. (O. Reg. 137/15, s. 18)	X							



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12.1 Play Materials - Adequate Every licensee shall ensure that play materials in each child care centre it operates are, (a) provided in numbers that are adequate to serve the licensed capacity of the child care centre. (O. Reg. 137/15, ss. 19(1)(a))	X							
12.2 Play Materials - Variety Every licensee shall ensure that play materials in each child care centre it operates are, (b) of sufficient variety to allow for rotation of the play materials in active use. (O. Reg. 137/15, ss. 19(1)(b))	X							
12.3 Play Materials - Available Every licensee shall ensure that play materials in each child care centre it operates are, (c) available and accessible to the children throughout the day. (O. Reg. 137/15, ss. 19(1)(c))	X							

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12.4 Play Materials - Choices Every licensee shall ensure that play materials in each child care centre it operates are, (d) of such type and design to allow the children to make choices and to encourage exploration, play and inquiry. (O. Reg. 137/15, ss. 19(1)(d))	X							
12.5 Play Materials - Learning and Development Every licensee shall ensure that play materials in each child care centre it operates are, (e) appropriate to support the learning and development of each child. (O. Reg. 137/15, ss. 19(1)(e))	X							



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13.1 Infant Change Table  Every licensee shall ensure that the following equipment and furnishings are provided in each child care centre it operates: 1. A table or counter space for every group of up to 10 children in a licensed infant group, based on the licensed capacity, that is adjacent to a sink and suitable for dressing or changing the diaper of one child at a time. (O. Reg. 137/15, ss. 19(2)1.)	X							
13.2 Toddler Change Table  Every licensee shall ensure that the following equipment and furnishings are provided in each child care centre it operates: 2. A table or counter space for every group of up to 15 children in a licensed toddler group, based on the licensed capacity, that is adjacent to a sink and suitable for dressing or changing the diaper of one child at a time. (O. Reg. 137/15, ss. 19(2)2.)	X							

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13.3 Bedding  Every licensee shall ensure that the following equipment and furnishings are provided in each child care centre it operates: 3. Bedding for use during rest periods for each child who receives child care for six hours or more. (O. Reg. 137/15, ss. 19(2)3.)	X							
13.4 Cradles/Cribs  Every licensee shall ensure that the following equipment and furnishings are provided in each child care centre it operates: 4. For each child in a licensed infant group who receives child care, a cradle or crib that complies with the standards for cradles and cribs in the regulations made under the Canada Consumer Product Safety Act. (O. Reg. 137/15, ss. 19(2)4.)	X							



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13.5 Toddler Cots Every licensee shall ensure that the following equipment and furnishings are provided in each child care centre it operates: 5. For each child in a licensed toddler group who receives child care for six hours or more, a cot. (O. Reg. 137/15, ss. 19(2)5.)	X							
13.6 Preschool Cots Every licensee shall ensure that the following equipment and furnishings are provided in each child care centre it operates: 6. For each child in a licensed preschool group who receives child care for six hours or more, a cot, unless otherwise approved by a director. (O. Reg. 137/15, ss. 19(2)6.)	X							



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14.1 Safe, Clean, Good State of Repair  Every licensee shall ensure that the play materials, equipment and furnishings in each child care centre it operates are maintained in a safe and clean condition and kept in a good state of repair, and that there is adequate storage available for the play materials. (O. Reg. 137/15, ss. 19(3)[14.1])	X							
14.2 Play Material Storage  Every licensee shall ensure that the play materials, equipment and furnishings in each child care centre it operates are maintained in a safe and clean condition and kept in a good state of repair, and that there is adequate storage available for the play materials. (O. Reg. 137/15, ss. 19(3)[14.2])	X							

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15. On or Below 2nd Storey  Every licensee shall ensure that each room in each child care centre it operates that is for the use of licensed infant, toddler, preschool or kindergarten groups or for the use of children with special needs is on or below the second storey, unless otherwise approved by a director. (O. Reg. 137/15, s. 20)	X							
16. Window Glass Area  Every licensee, other than a licensee to which subsection (1) applies, that has a program that runs for six hours or more each day shall ensure that the window glass area in each child care centre it operates complies with the requirements of Ontario Regulation 332/12 (Building Code) made under the Building Code Act, 1992. (O. Reg. 137/15, ss. 21(2))	X							

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17. Artificial Illumination Every licensee shall ensure that artificial illumination in each play activity room of each child care centre it operates is at the level of at least 55 dekalux. (O. Reg. 137/15, s. 22)	X							
18. Temperature Every licensee shall ensure that the temperature in each child care centre it operates is maintained at a level of at least 20 degrees Celsius. (O. Reg. 137/15, s. 23)	X							



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19.1 Outdoor Play Space - 5.6 s.m.  Every licensee shall ensure that each child care centre it operates that has a program that runs for six hours or more in a day has an outdoor play space that is at least equivalent to 5.6 square metres for each child based on the licensed capacity, unless otherwise approved by a director. (O. Reg. 137/15, ss. 24(1))	X							
19.2 Dividing Play Areas  Where the licensed capacity of a child care centre is greater than 64 children, the outdoor play space referred to in subsection (1) may be divided into two or more areas by a fence to allow all the children to use the play space at one time, if each fenced-in area is not used for more than 64 children at one time. (O. Reg. 137/15, ss. 24(2))	X							



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Building, Equipment and Playground - Child Care Centres	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
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20.1 Ground Level and Adjacent  Every licensee shall ensure that the outdoor play space at each child care centre it operates, (a) is at ground level and adjacent to the premises, unless otherwise approved by a director. (O. Reg. 137/15, ss. 24(3)(a))	X							
20.2 Fence Height - Infant, Toddler, Preschool  Every licensee shall ensure that the outdoor play space at each child care centre it operates, (b) if used by licensed infant, toddler or preschool groups, is fenced to a minimum height of 1.2 metres and the fence is furnished with one or more gates that are securely closed at all times. (O. Reg. 137/15, ss. 24(3)(b)[20.2])	X							

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20.3 Gate - Infant, Toddler, Preschool  Every licensee shall ensure that the outdoor play space at each child care centre it operates, (b) if used by licensed infant, toddler or preschool groups, is fenced to a minimum height of 1.2 metres and the fence is furnished with one or more gates that are securely closed at all times. (O. Reg. 137/15, ss. 24(3)(b)[20.3])	X							
20.4 Fence Height - Kindergarten  Every licensee shall ensure that the outdoor play space at each child care centre it operates, (c) if used by a licensed kindergarten group, is fenced to a minimum height of 1.2 metres and the fence is furnished with one or more gates that are securely closed at all times, unless otherwise approved by the director. (O. Reg. 137/15, ss. 24(3)(c)[20.4])	X							

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Building, Equipment and Playground - Child Care Centres	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
20.5 Gate - Kindergarten  Every licensee shall ensure that the outdoor play space at each child care centre it operates, (c) if used by a licensed kindergarten group, is fenced to a minimum height of 1.2 metres and the fence is furnished with one or more gates that are securely closed at all times, unless otherwise approved by the director. (O. Reg. 137/15, ss. 24(3)(c)[20.5])	X							
20.6 Playground Supervision  Every licensee shall ensure that the outdoor play space at each child care centre it operates, (d) is designed so that the staff can maintain constant supervision of the children. (O. Reg. 137/15, ss. 24(3)(d))	X							
<b>General Comments</b>								

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Health and Medical Supervision	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
1.1 MOH Recommendations Every licensee shall ensure that any recommendation or instruction of a medical officer of health with respect to any matter that may affect the health or well-being of a child receiving child care at a child care centre the licensee operates is carried out by the staff of the child care centre. (O. Reg. 137/15, ss. 32(1))	X							



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1.2 MOH/Fire Dept. Reports  Every licensee shall ensure that, where a report is made by the local medical officer of health or any person designated by the local medical officer of health or the local fire department with respect to a child care centre operated by the licensee, one copy of the report is kept on the premises of the child care centre or home child care agency and another copy is sent immediately to a program adviser. (O. Reg. 137/15, ss. 32(2))	X							



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1.3 Record of Inspections Every licensee shall ensure that in respect in respect of each child care centre it operates, a record is kept of all inspections made by any person referred to in subsection (2) and any inspector or program adviser, and that any recommendations are recorded in the daily written record referred to in subsection 37 (1). (O. Reg. 137/15, ss. 32(3))	X							
2.1 Policies and Procedures Every licensee shall ensure that there are policies and procedures with respect to sanitary practices in each child care centre it operates, and that those policies and procedures are followed in the centre. (O. Reg. 137/15, s. 33[2.1])	X							





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Health and Medical Supervision	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
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2.2 Sanitary Practices Followed Every licensee shall ensure that there are policies and procedures with respect to sanitary practices in each child care centre it operates, and that those policies and procedures are followed in the centre. (O. Reg. 137/15, s. 33[2.2])	X							
3. First Aid Kit & Manual Every licensee shall ensure that there is a first-aid kit and first-aid manual that is readily available for first-aid treatment in each child care centre it operates. (O. Reg. 137/15, ss. 34)	X							



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Health and Medical Supervision	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
4.1 Children Immunized  Every licensee shall ensure that before a child who is not in attendance at a school, within the meaning of the Education Act, is admitted to a child care centre it operates, and from time to time thereafter, the child is immunized as recommended by the local medical officer of health. (O. Reg. 137/15, ss. 35(1))	X							
4.2 Child Immunization Exemption  Subsection (1) does not apply where a parent of the child objects in writing to the immunization on the ground that the immunization conflicts with the sincerely held convictions of the parent's religion or conscience or a legally qualified medical practitioner gives medical reasons in writing to the licensee as to why the child should not be immunized. (O. Reg. 137/15, ss. 35(2))	X							

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Health and Medical Supervision	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
5. Daily Observation Every licensee shall ensure that a daily observation is made of each child receiving child care in each child care centre it operates before the child begins to associate with other children in order to detect possible symptoms of ill health. (O. Reg. 137/15, ss. 36(1))	X							
6.1 Ill Children Separated Every licensee shall ensure that where a child receiving child care at a child care centre it operates appears to be ill, the child is separated from other children and the symptoms of the illness noted in the child's records. (O. Reg. 137/15, ss. 36(2))	X							



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Health and Medical Supervision	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
6.2 Parent Takes Child Home  Where a child is separated from other children because of a suspected illness, the licensee shall ensure that, (a) a parent of the child takes the child home. or (b) where it is not possible for a parent of the child to take the child home or where it appears that the child requires immediate medical attention, the child is examined by a legally qualified medical practitioner or a nurse registered with the College of Nurses of Ontario. (O. Reg. 137/15, ss. 36(3))	X							



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Health and Medical Supervision	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
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7.1 Accident Report Completed Every licensee shall ensure that when a child receiving child care in a child care centre it operates is injured, (a) an accident report is completed describing the circumstances of the injury and any first aid administered. (O. Reg. 137/15, ss. 36(4)(a))	X							
7.2 Accident Report Provided Every licensee shall ensure that when a child receiving child care in a child care centre it operates is injured, (b) a copy of the report is provided to a parent of the child. (O. Reg. 137/15, ss. 36(4)(b))	X							



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Health and Medical Supervision	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
8.1 Daily Written Record - Child Incidents  Every licensee of a child care centre shall ensure that a daily written record is maintained that includes a summary of any incident affecting the health, safety or well-being of, (a) any child receiving child care at a child care centre operated by the licensee. (O. Reg. 137/15, ss. 37(1)(a))	X							
8.2 Daily Written Record - Staff Incidents  Every licensee of a child care centre shall ensure that a daily written record is maintained that includes a summary of any incident affecting the health, safety or well-being of, (b) any staff at a child care centre operated by the licensee. (O. Reg. 137/15, ss. 37(1)(b))	X							

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Health and Medical Supervision	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
8.3 Parent Notified of Incidents  If an incident described in clause (1) (a) occurs, the licensee shall ensure that a parent of the child is notified. (O. Reg. 137/15, ss. 37(2))	X							
9.1 Serious Occurrence Policy  Every licensee shall ensure that, (a) there are written policies and procedures with respect to serious occurrences in each child care centre operated by the licensee, and that those policies and procedures are followed in the centre or premises. (O. Reg. 137/15, ss. 38(a)[9.1])	X							



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Health and Medical Supervision	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
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9.2 Serious Occurrence Policy Followed  Every licensee shall ensure that, (a) there are written policies and procedures with respect to serious occurrences in each child care centre operated by the licensee, and that those policies and procedures are followed in the centre or premises. (O. Reg. 137/15, ss. 38(a)[9.2])	X							
9.3 Reporting  Every licensee shall ensure that, (b) a report is provided to a program adviser of any serious occurrence in any child care centre operated by the licensee within 24 hours of its happening. (O. Reg. 137/15, ss. 38(b))	X							





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9.4 Summary Report Posted  Every licensee shall ensure that, (c) a summary of the report provided under clause (b) and of any action taken as a result is posted for at least 10 business days in a conspicuous place at the child care centre. (O. Reg. 137/15, ss. 38(c))	X							
9.5 Reports Kept  Every licensee shall ensure that, (d) the report and the summary of the report are each kept in accordance with section 82. (O. Reg. 137/15, ss. 38(d))	X							
10.1 Strategy to Reduce Risk  Every licensee shall ensure that each child care centre it operates has an anaphylactic policy that includes the following: 1. A strategy to reduce the risk of exposure to anaphylactic causative agents. (O. Reg. 137/15, ss. 39(1)1.)	X							

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Health and Medical Supervision	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
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10.2 Communication Plan Every licensee shall ensure that each child care centre it operates has an anaphylactic policy that includes the following: 2. A communication plan for the dissemination of information on life-threatening allergies, including anaphylactic allergies. (O. Reg. 137/15, ss. 39(1)2.)	X							
10.3 Individual Plan Every licensee shall ensure that each child care centre it operates has an anaphylactic policy that includes the following: 3. Development of an individual plan, with input from a parent of the child and the child's physician, for each child with an anaphylactic allergy that includes emergency procedures in respect of the child. (O. Reg. 137/15, ss. 39(1)3.)	X							

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10.4 Training Every licensee shall ensure that each child care centre it operates has an anaphylactic policy that includes the following: 4. Training on procedures to be followed in the event of a child having an anaphylactic reaction. (O. Reg. 137/15, ss. 39(1)4.)	X							
11.1 Policy, Plan, Procedures - Employee Review The anaphylactic policy, the individual plan for a child with anaphylaxis and the emergency procedures in respect of the child shall be reviewed as follows: 1. By all employees, before they begin their employment. (O. Reg. 137/15, ss. 39(2)1.)	X							



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11.2 Policy, Plan, Procedures - Student/Volunteer Review  The anaphylactic policy, the individual plan for a child with anaphylaxis and the emergency procedures in respect of the child shall be reviewed as follows: 2. By volunteers and students who will be providing temporary care for or supervision of children at the child care centre, before they begin providing that care or supervision. (O. Reg. 137/15, ss. 39(2)2.)	X							



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11.3 Policy, Plan, Procedures - Annual Review  The anaphylactic policy, the individual plan for a child with anaphylaxis and the emergency procedures in respect of the child shall be reviewed as follows: 6. By each person described in paragraphs 1 to 5, at least annually after the first review and at any other time when substantive changes are made to the policy, plan or procedure. (O. Reg. 137/15, ss. 39(2)6.)	X							



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						Follow-up Comments	Rationale	
12.1 Written Procedures for Administration  Where a licensee agrees to the administration of drugs or medications, the licensee shall ensure that, (a) a written procedure is established for, (i) the administration of any drug or medication to a child receiving child care at a child care centre operated by the licensee. (O. Reg. 137/15, ss. 40(1)(a)(i))	X							



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12.2 Record Keeping  Where a licensee agrees to the administration of drugs or medications, the licensee shall ensure that, (a) a written procedure is established for, (ii) the keeping of records with respect to the administration of drugs and medications, including those records required under the Controlled Drugs and Substances Act (Canada). (O. Reg. 137/15, ss. 40(1)(a)(ii))	X							



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12.3 Storage Where a licensee agrees to the administration of drugs or medications, the licensee shall ensure that, (b) all drugs and medications on the premises of a child care centre operated by the licensee, are (i) stored in accordance with the instructions for storage on the label. (O. Reg. 137/15, ss. 40(1)(b)(i))	X							
12.4 Administration per Label and Authorization Where a licensee agrees to the administration of drugs or medications, the licensee shall ensure that, (b) all drugs and medications on the premises of a child care centre operated by the licensee, are (ii) administered in accordance with the instructions on the label and the authorization received under clause (d). (O. Reg. 137/15, ss. 40(1)(b)(ii))	X							

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12.5 Inaccessible  Where a licensee agrees to the administration of drugs or medications, the licensee shall ensure that, (b) all drugs and medications on the premises of a child care centre operated by the licensee, are (iii) inaccessible at all times to children. (O. Reg. 137/15, ss. 40(1)(b)(iii))	X							
12.6 Locked  Where a licensee agrees to the administration of drugs or medications, the licensee shall ensure that, (b) all drugs and medications on the premises of a child care centre operated by the licensee, are (iv) in the case of a child care centre, kept in a locked container. (O. Reg. 137/15, ss. 40(1)(b)(iv))	X							



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12.7 Person in Charge  Where a licensee agrees to the administration of drugs or medications, the licensee shall ensure that, (c) one person in each child care centre operated by the licensee is in charge of all drugs and medications and that all drugs and medications are dealt with by that person or a person designated by that person in accordance with the procedures established under clause (a). (O. Reg. 137/15, ss. 40(1)(c))	X							



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12.8 Written Authorization with Schedule  Where a licensee agrees to the administration of drugs or medications, the licensee shall ensure that, (d) a drug or medication is administered to a child only where a parent of the child gives written authorization for the administration of the drug or medication and that included with the authorization is a schedule that sets out the times the drug or medication is to be given and amounts to be administered. (O. Reg. 137/15, ss. 40(1)(d))	X							



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12.9 Original Container Labelled  Where a licensee agrees to the administration of drugs or medications, the licensee shall ensure that, (e) a drug or medication is administered to a child only from the original container as supplied by a pharmacist or the original package and that the container or package is clearly labelled with the child's name, the name of the drug or medication, the dosage of the drug or medication, the date of purchase and expiration, if applicable, and instructions for storage and administration. (O. Reg. 137/15, ss. 40(1)(e))	X							
13. Rabies Inoculation  Every licensee shall ensure that every dog and cat that is kept on the premises of a child care centre it operates is inoculated against rabies. (O. Reg. 137/15, s. 41)	X							

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Nutrition	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
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1.1 Written Instructions for Infants <1 year old  Every licensee shall ensure that, (a) each infant under one year old who receives child care at a child care centre operated by the licensee is fed in accordance with written instructions from a parent of the child. (O. Reg. 137/15, ss. 42(1)(a))	X							
1.2 Food and Drink Labelled  Every licensee shall ensure that, (b) where food or drink or both are supplied by a parent of a child receiving child care at a child care centre operated by the licensee, the container for the food or drink is labelled with the child's name. (O. Reg. 137/15, ss. 42(1)(b))	X							



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Nutrition	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
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1.3 Food Storage, Preparation and Service  Every licensee shall ensure that, (c) all food or drink is stored, prepared and served so as to retain maximum nutritive value and prevent contamination. (O. Reg. 137/15, ss. 42(1)(c))	X							
2.1 Meals Provided  Subject to section 44, every licensee shall ensure that each child one year old or older who receives child care in a child care centre it operates is given food and beverages in accordance with the following rules: Where the child is present at meal time, a meal must be supplied and provided by the licensee, except where otherwise approved by a director in the case of a child in a licensed kindergarten group or older child. (O. Reg. 137/15, ss. 42(2)1.)	X							

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Nutrition	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
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2.2 Between-Meal Snacks  Subject to section 44, every licensee shall ensure that each child one year old or older who receives child care in a child care centre it operates is given food and beverages in accordance with the following rules: 2. Between-meal snacks must be supplied and provided by the licensee, except where otherwise approved by a director in the case of a child in a licensed kindergarten group or older child. (O. Reg. 137/15, ss. 42(2)2.)	X							





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2.3 Two Snacks  Subject to section 44, every licensee shall ensure that each child one year old or older who receives child care in a child care centre it operates is given food and beverages in accordance with the following rules: 3. Where a child receives child care for six hours or more, the licensee shall ensure that the total food offered to the child includes, in addition to any meals provided, two snacks. (O. Reg. 137/15, ss. 42(2)3.)	X							



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Nutrition	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
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2.4 Drinking Water Available  Subject to section 44, every licensee shall ensure that each child one year old or older who receives child care in a child care centre it operates is given food and beverages in accordance with the following rules: Subject to section 44, every licensee shall ensure that each child one year old or older who receives child care in a child care centre it operates and or in a premises where it oversees the provision of home child care is given food and beverages in accordance with the following rules: 4. Drinking water must be available at all times. (O. Reg. 137/15, ss. 42(2)4.)	X							



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Nutrition	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
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2.5 Nutritional Recommendations  Subject to section 44, every licensee shall ensure that each child one year old or older who receives child care in a child care centre it operates is given food and beverages in accordance with the following rules: 5. All meals, snacks and beverages must meet the recommendations set out in the Health Canada documents "Canada's Food Guide", "Canada's Food Guide – First Nations, Inuit and Métis" or "Nutrition for Healthy Term Infants", as the case may be. (O. Reg. 137/15, ss. 42(2)5.)	X							
3.1 Menus Posted & Substitutions  Every licensee of a child care centre shall post planned menus for the current and following week in a conspicuous place in each child care centre it operates with any substitutions noted on the posted menus. (O. Reg. 137/15, ss. 43(1))	X							

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3.2 Menu Retention A menu referred to in subsection (1) shall be kept by the licensee for thirty days after the last day for which it is applicable. (O. Reg. 137/15, ss. 43(2))	X							
4.1 Allergy List Every licensee of a child care centre shall ensure that a list is posted in each cooking and serving area of each child care centre it operates that sets out the names of the children receiving child care in the child care centre who have food allergies or other food restrictions and their respective allergies or restrictions. (O. Reg. 137/15, ss. 43(3))	X							



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4.2 Feeding Arrangements  Every licensee shall ensure that where special dietary and feeding arrangements have been made with the licensee with respect to a child receiving child care at a child care centre it operates, the arrangements are carried out in accordance with the written instructions of a parent of the child. (O. Reg. 137/15, s. 44)	X							
<b>General Comments</b>								



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Program for Children	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
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1.1 Services Offered Every licensee shall have a parent handbook for each child care centre it operates which shall include, (a) information about, (i) the services offered and the age category served. (O. Reg. 137/15, ss. 45(1)(a)(i))	X							
1.2 Times and Holidays Every licensee shall have a parent handbook for each child care centre it operates which shall include, (a) information about, (ii) the times when the services are offered and the holidays observed. (O. Reg. 137/15, ss. 45(1)(a)(ii))	X							



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Program for Children	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
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1.3 Fees, Admission and Discharge Every licensee shall have a parent handbook for each child care centre it operates which shall include, (a) information about, (iii) the fee for services and the admission and discharge policy. (O. Reg. 137/15, ss. 45(1)(a)(iii))	X							
1.4 Activities Off Premises Every licensee shall have a parent handbook for each child care centre it operates which shall include, (a) information about, (iv) activities off the premises. (O. Reg. 137/15, ss. 45(1)(a)(iv))	X							
1.5 Program Statement Included Every licensee shall have a parent handbook for each child care centre it operates which shall include, (b) a copy of the program statement described in section 46. (O. Reg. 137/15, ss. 45(b))	X							

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1.6 Prohibited Practices Every licensee shall have a parent handbook for each child care centre it operates which shall include, (c) a list of the prohibited practices set out in section 48. (O. Reg. 137/15, ss. 45(c))	X							
2.1 Available to Parents Considering Care The licensee shall ensure that the handbook is made available to, (a) any parent considering whether to enter into an agreement with the licensee for the provision of child care. (O. Reg. 137/15, ss. 45(2)(a))	X							





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2.2 Available to Parents  The licensee shall ensure that the handbook is made available to, (b) a parent of every child who receives child care in a child care centre operated by the licensee at the time the child starts receiving such care and at any time when the parent handbook is modified. (O. Reg. 137/15, ss. 45(2)(b))	X							
3.1 Program Statement and Review  Every licensee shall have a program statement that is consistent with the Minister's policy statement on programming and pedagogy issued under subsection 55 (3) of the Act and shall review the program statement at least annually for this purpose. (O. Reg. 137/15, ss. 46(1))	X							



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3.2 View of Children  The program statement shall reflect a view of children as being competent, capable, curious and rich in potential. (O. Reg. 137/15, ss. 46(2))	X							
4.1 Health, Safety, Nutrition  The program statement shall describe the goals that guide the licensee's program for children at a child care centre it operates, and the approaches that will be implemented in the program to, (a) promote the health, safety, nutrition and well-being of the children. (O. Reg. 137/15, ss. 46(3)(a))	X							



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4.2 Positive Interactions  The program statement shall describe the goals that guide the licensee's program for children at a child care centre it operates, and the approaches that will be implemented in the program to, (b) support positive and responsive interactions among the children, parents, child care providers and staff. (O. Reg. 137/15, ss. 46(3)(b))	X							
4.3 Self-Regulation  The program statement shall describe the goals that guide the licensee's program for children at a child care centre it operates, and the approaches that will be implemented in the program to, (c) encourage the children to interact and communicate in a positive way and support their ability to self-regulate. (O. Reg. 137/15, ss. 46(3)(c))	X							

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4.4 Exploration  The program statement shall describe the goals that guide the licensee's program for children at a child care centre it operates, and the approaches that will be implemented in the program to, (d) foster the children's exploration, play and inquiry. (O. Reg. 137/15, ss. 46(3)(d))	X							
4.5 Child-Initiated Experiences  The program statement shall describe the goals that guide the licensee's program for children at a child care centre it operates, and the approaches that will be implemented in the program to, (e) provide child-initiated and adult-supported experiences. (O. Reg. 137/15, ss. 46(3)(e))	X							



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4.6 Positive Learning Environments  The program statement shall describe the goals that guide the licensee's program for children at a child care centre it operates, and the approaches that will be implemented in the program to, (f) plan for and create positive learning environments and experiences in which each child's learning and development will be supported. (O. Reg. 137/15, ss. 46(3)(f))	X							



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4.7 Activities  The program statement shall describe the goals that guide the licensee's program for children at a child care centre it operates, and the approaches that will be implemented in the program to, (g) incorporate indoor and outdoor play, as well as active play, rest and quiet time, into the day, and give consideration to the individual needs of the children receiving child care. (O. Reg. 137/15, ss. 46(3)(g))	X							
4.8 Parent Engagement  The program statement shall describe the goals that guide the licensee's program for children at a child care centre it operates, and the approaches that will be implemented in the program to, (h) foster the engagement of and ongoing communication with parents about the program and their children. (O. Reg. 137/15, ss. 46(3)(h))	X							

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4.9 Community Partners  The program statement shall describe the goals that guide the licensee's program for children at a child care centre it operates, and the approaches that will be implemented in the program to, (i) involve local community partners and allow those partners to support the children, their families and staff. (O. Reg. 137/15, ss. 46(3)(i))	X							
4.10 Professional Learning  The program statement shall describe the goals that guide the licensee's program for children at a child care centre it operates, and the approaches that will be implemented in the program to, (j) support staff, or others who interact with the children at a child care centre in relation to continuous professional learning. (O. Reg. 137/15, ss. 46(3)(j))	X							

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4.11 Documentation and Review of Impact  The program statement shall describe the goals that guide the licensee's program for children at a child care centre it operates, and the approaches that will be implemented in the program to, (k) document and review the impact of the strategies set out in clauses (a) to (j) on the children and their families. (O. Reg. 137/15, ss. 46(3)(k))	X							
5. Program Statement Review  Every licensee shall ensure that all new staff, students and volunteers review the program statement prior to interacting with children and at any time when the program statement is modified. (O. Reg. 137/15, ss. 46(4))	X							





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6. Program Statement Implementation  Every licensee shall ensure that the approaches set out in its program statement are implemented in the operation of its program at each child care centre it operates. (O. Reg. 137/15, ss. 46(5))	X							
7.1 Non-Walking Infants Separated  Every licensee shall ensure that the program in each child care centre it operates is arranged so that, (a) infants not yet able to walk are separated from other children during active indoor and outdoor play periods. (O. Reg. 137/15, ss. 47(1)(a))	X							



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7.2 Infants and Toddlers Separated  Every licensee shall ensure that the program in each child care centre it operates is arranged so that, (b) children in licensed infant and toddler groups are separated from other children during active indoor and outdoor play periods. (O. Reg. 137/15, ss. 47(1)(b))	X							
7.3 Time Spent Outdoors  Every licensee shall ensure that the program in each child care centre it operates is arranged so that, (c) each child who receives child care for six hours or more in a day spends time outdoors for at least two hours each day, weather permitting, unless a physician or parent of the child advises otherwise in writing. (O. Reg. 137/15, ss. 47(1)(c))	X							

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7.4 Rest Period - 2 Hours Max.  Every licensee shall ensure that the program in each child care centre it operates is arranged so that, (a) each child in a licensed toddler or preschool group who receives child care for six hours or more in a day has a rest period not exceeding two hours in length. (O. Reg. 137/15, ss. 47(2)(a))	X							
7.5 Sleep, Rest, or Quiet Activities Permitted  Every licensee shall ensure that the program in each child care centre it operates is arranged so that, (b) a child in a licensed toddler, preschool or kindergarten group is permitted to sleep, rest or engage in quiet activities based on the child's needs. (O. Reg. 137/15, ss. 47(2))	X							



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8.1 Corporal Punishment No licensee shall permit, with respect to a child receiving child care at a child care centre it operates, (a) corporal punishment of the child. (O. Reg. 137/15, ss. 48(a))	X							
8.2 Harsh or Degrading Measures No licensee shall permit, with respect to a child receiving child care at a child care centre it operates, (b) deliberate use of harsh or degrading measures on the child that would humiliate the child or undermine his or her self-respect. (O. Reg. 137/15, ss. 48(b))	X							
8.3 Child Deprivation No licensee shall permit, with respect to a child receiving child care at a child care centre it operates, (c) depriving the child of basic needs including food, shelter, clothing or bedding. (O. Reg. 137/15, ss. 48(c))	X							

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8.4 Locking Exits  No licensee shall permit, with respect to a child receiving child care at a child care centre it operates, (d) locking the exits of the child care centre or home child care premises for the purpose of confining the child. (O. Reg. 137/15, ss. 48(d))	X							
8.5 Use of Lockable Rooms  No licensee shall permit, with respect to a child receiving child care at a child care centre it operates, (e) using a locked or lockable room or structure to confine the child if he or she has been separated from other children. (O. Reg. 137/15, ss. 48(e))	X							



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9.1 Expectations for Implementation Every licensee shall ensure that there are written policies and procedures that set out, (a) the expectations for how staff or volunteers are to implement the approaches specified in the program statement required under subsection 46 (1). (O. Reg. 137/15, ss. 49(a))	X							
9.2 Prohibited Practices Every licensee shall ensure that there are written policies and procedures that set out, (b) the prohibited practices set out in section 48. (O. Reg. 137/15, ss. 49(b))	X							

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9.3 Dealing with Contraventions Every licensee shall ensure that there are written policies and procedures that set out, (c) the measures that the licensee will use to deal with contraventions of the policies and procedures and with the commission of a prohibited practice. (O. Reg. 137/15, ss. 49(c))	X							
10.1 Licensee Review Every licensee shall review the policies and procedures required under section 49 at least annually. (O. Reg. 137/15, ss. 50(1))	X							
10.2 Review with Employees Every licensee of a child care centre shall ensure that the policies and procedures required under section 49 are reviewed as follows at every child care centre it operates: 1. With employees, before they begin their employment. (O. Reg. 137/15, ss. 50(2)1.)	X							

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10.3 Review with Volunteers/Students  Every licensee of a child care centre shall ensure that the policies and procedures required under section 49 are reviewed as follows at every child care centre it operates: 2. With volunteers or students who will be interacting with children at the child care centre, before they begin to volunteer or before they begin their educational placement. (O. Reg. 137/15, ss. 50(2)2.)	X							





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10.4 Annual Review Every licensee of a child care centre shall ensure that the policies and procedures required under section 49 are reviewed as follows at every child care centre it operates: 3. With each person described in paragraph 1 or 2, at least annually after the first review and at any other time when substantive changes are made to the policies and procedures. (O. Reg. 137/15, ss. 50(2)3.)	X							
10.5 Signed Review Every licensee shall ensure that a record is kept with the date of each review conducted under subsections (1), (2) and (3) and that each record is signed by the person who made the review, or in the case of a review made by a licensee that is a corporation, by an officer or employee of the corporation who had knowledge of the review. (O. Reg. 137/15, ss. 50(4))	X							

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Program for Children	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
11.1 Process for Monitoring Compliance with Approaches  Every licensee of a child care centre shall have a written process that sets out, (a) how compliance of the persons mentioned in subsection (2) with the approaches set out in the program statement will be monitored on an ongoing basis, recorded and addressed. (O. Reg. 137/15, ss. 51(1)(a))	X							
11.2 Process for Monitoring Prohibited Practices  Every licensee of a child care centre shall have a written process that sets out, (b) how occurrences of prohibited practices involving the persons mentioned in subsection (2) will be monitored on an ongoing basis, recorded and addressed. (O. Reg. 137/15, ss. 51(1)(b))	X							

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						Follow-up Comments	Rationale	
11.3 Records of Compliance Every licensee shall ensure that records of compliance or contraventions referred to in clause (1) (a) or (b) are kept in accordance with section 82. (O. Reg. 137/15, ss. 51(3))	X							
12.1 Child Participation Every licensee shall ensure that an up-to-date individualized support plan is in place for each child with special needs who receives child care in a child care centre it operates, and that the plan includes, (a) a description of how the child care centre will support the child to function and participate in a meaningful and purposeful manner while the child is in the care of the centre. (O. Reg. 137/15, ss. 52(1)(a))	X							



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Program for Children	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
12.2 Description of Supports, Aids  Every licensee shall ensure that an up-to-date individualized support plan is in place for each child with special needs who receives child care in a child care centre it operates, and that the plan includes, (b) a description of any supports or aids, or adaptations or other modifications to the physical, social and learning environment that are necessary to achieve clause (a). (O. Reg. 137/15, ss. 52(1)(b))	X							



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Program for Children	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
12.3 Use of Supports, Aids  Every licensee shall ensure that an up-to-date individualized support plan is in place for each child with special needs who receives child care in a child care centre it operates, and that the plan includes, (c) instructions relating to the child's use of the supports or aids referred to in clause (b) or, if necessary, the child's use of or interaction with the adapted or modified environment. (O. Reg. 137/15, ss. 52(1)(c))	X							
12.4 Consultation  The plan referred to in subsection (1) must be developed in consultation with a parent of the child, the child (if appropriate for the child's age) and any regulated health professional or other person who works with the child in a capacity that would allow the person to help inform the plan. (O. Reg. 137/15, ss. 52(2))	X							

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Program for Children	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
13.1 Individualized Support Plan Accommodated  Every licensee of an integrated child care centre shall ensure that the program of the child care centre is so structured that, (a) it will accommodate the individualized support plan of each child with special needs referred to in subsection (1). (O. Reg. 137/15, ss. 52(3)(a))	X							
13.2 Program Appropriate for Age and Development  Every licensee of an integrated child care centre shall ensure that the program of the child care centre is so structured that, (b) the program is appropriate for the ages and developmental levels of the children with special needs receiving child care in the child care centre. (O. Reg. 137/15, ss. 52(3)(b))	X							

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Program for Children	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
13.3 Program Inclusive  Every licensee of an integrated child care centre shall ensure that the program of the child care centre is so structured that, (c) the program is inclusive of all children. (O. Reg. 137/15, ss. 52(3)(c))	X							
<b>General Comments</b>								



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Staff Qualifications	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
1. Qualified Supervisor  A supervisor shall be a person who, (a) is a member in good standing of the College of Early Childhood Educators, has at least two years of experience providing licensed child care and is approved by a director, or (b) in the opinion of a director, is capable of planning and directing the program of a child care centre, being in charge of children and overseeing staff. (O. Reg. 137/15, ss. 53(a)(b))	X							
2. Qualified Program Staff  Every licensee shall employ in each child care centre it operates at least one person described in subsection (2) for each licensed age group that is the maximum group size or less for that age category as set out in Schedule 1 or 2. (O. Reg. 137/15, ss. 54(1))	X							





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Staff Qualifications	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
3. Qualified Resource Teachers  A resource teacher shall be a person who, (a) is a member in good standing of the College of Early Childhood Educators and has completed a post-secondary program of studies approved by a director that is both theoretical and practical and that relates to the needs of children with special needs; or (b) is otherwise approved by a director. (O. Reg. 137/15, ss. 55(1)(a)(b))	X							



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Staff Qualifications	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
4.1 Staff Health Assessment and Immunization  Every licensee of a child care centre shall ensure that, before commencing employment, each person employed in each child care centre it operates has a health assessment and immunization as recommended by the local medical officer of health. (O. Reg. 137/15, ss. 57(1))	X							



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Staff Qualifications	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
4.2 Staff Immunization Exemption  Subsections (1) and (2) do not apply where the person, or where the person is a child, a parent of the person, objects in writing to the immunization on the ground that the immunization conflicts with the sincerely held convictions of the person or parent based on the person's or parent's religion or conscience or a legally qualified medical practitioner gives medical reasons in writing to the licensee as to why the person should not be immunized. (O. Reg. 137/15, ss. 57(3))	X							
5. Staff Training and Development Policy  Every licensee of a child care centre shall ensure that there are written policies and procedures with respect to staff training and development for employees. (O. Reg. 137/15, ss. 58(1))	X							

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Staff Qualifications	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
6. First Aid Training - All Employees  Every licensee shall ensure that every employee working at a child care centre has a valid certification in standard first aid, including infant and child CPR, issued by a training agency recognized by the Workplace Safety and Insurance Board or otherwise approved by a director. (O. Reg. 137/15, ss. 58(2))	X							



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Staff Qualifications	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
7. Professional Misconduct								
9. (1) No individual shall provide child care, operate a premises where child care is provided or enter into an agreement described in section 7 if: 2. The individual has been found guilty of professional misconduct under the Early Childhood Educators Act, 2007, the Ontario College of Teachers Act, 1996, the Social Work and Social Service Work Act, 1998 or another prescribed Act, and based on that finding,  i. the individual's membership in the regulatory body established under that Act was revoked and the individual has not been readmitted since that time,  ii. a certificate or documentation issued to the individual under that Act that authorized the individual to practice was revoked and has not been reissued since that time, or	X							

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Staff Qualifications	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
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iii. the individual's authority to practice was restricted in any other way prescribed by the regulations. (Child Care and Early Years Act; 2014, ss. 9(1)2.)								
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Staff Screening Measures and Criminal Reference Checks	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
1.1 Conducted by Police Force  Any requirement set out in sections 60 to 66 to obtain a criminal reference check, including a vulnerable sector check, shall be considered to be satisfied only if the criminal reference check is,  (a) conducted by a police force (O. Reg. 137/15, ss. 59(2)(a))	X							
1.2 No more than 6 months old  Any requirement set out in sections 60 to 66 to obtain a criminal reference check, including a vulnerable sector check, shall be considered to be satisfied only if the criminal reference check is,  (b) prepared no earlier than six months before the day it is obtained by the licensee. (O. Reg. 137/15, ss. 59(2)(b))	X							



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Staff Screening Measures and Criminal Reference Checks	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
1.3 PVSC for Employees, Volunteers and Students  Every licensee of a child care centre shall obtain a police vulnerable sector check from, (a) every employee, before the person begins their employment. (b) every volunteer or student who is on an educational placement with the licensee, before the person begins interacting with children at the child care centre. (O. Reg. 137/15, ss. 60(1)(a)(b))	X							





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Staff Screening Measures and Criminal Reference Checks	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
2. Offence Declaration for >6 Months Since PVSC  For the purposes of fulfilling the requirement in clause (1) (b) or subparagraph 3 ii of subsection (2), a licensee may accept a copy of a police vulnerable sector check instead of the original document, except that: (a) if more than six months have passed since the day that police vulnerable sector check was performed, the volunteer or student must also provide an offence declaration that addresses the period since that day. (O. Reg. 137/15, ss. 60(3)(a))	X							



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Staff Screening Measures and Criminal Reference Checks	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
3. PVSC 5 or more Years Old  For the purposes of fulfilling the requirement in clause (1) (b) or subparagraph 3 ii of subsection (2), a licensee may accept a copy of a police vulnerable sector check instead of the original document, except that: (b) the licensee may not accept a copy of a vulnerable sector check if five or more years have passed since the day it was performed and in this case, the volunteer or student must provide a new vulnerable sector check or copy. (O. Reg. 137/15, ss. 60(3)(b))	X							



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Staff Screening Measures and Criminal Reference Checks	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
4. PVSC Not Provided  Despite section 60, a licensee may permit a person who has not provided a vulnerable sector check to start their employment or volunteer position or otherwise start interacting with children at a child care centre if, (a) the licensee requires the person to apply to obtain a vulnerable sector check as soon as reasonably possible; (b) the length of time required to obtain a police vulnerable sector check justifies it; and (c) the employer puts additional measures in place to protect children who interact with the person until the police vulnerable sector check is obtained. (O. Reg. 137/15, ss. 61(1)(a))	X							



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Staff Screening Measures and Criminal Reference Checks	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
5. Findings of Guilt under YCJA  If a person turns 18 years old while in a position where he or she interacts with children receiving child care at a child care centre operated by a licensee, the licensee shall obtain from the person, within one month after the person turns 18 years old, a statement that discloses every previous finding of guilt of the person under the Youth Criminal Justice Act (Canada), if the person received an adult sentence. (O. Reg. 137/15, ss. 61(3))	X							



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Staff Screening Measures and Criminal Reference Checks	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
6. PVSC Application <1 Month  If a person turns 19 years old while in a position where he or she interacts with children receiving child care at a child care centre operated by a licensee, the licensee shall require the person to apply to obtain a vulnerable sector check within one month after the person turns 19 years old. (O. Reg. 137/15, ss. 61(4))	X							
7.1 New PVSC On or Before 5th Anniversary  Every licensee of a child care centre shall obtain, from each person from whom it has previously obtained a vulnerable sector check, (a) a new vulnerable sector check, on or before every fifth anniversary after the date of the most recent vulnerable sector check. (O. Reg. 137/15, ss. 62(1))	X							



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						Follow-up Comments	Rationale	
7.2 Annual Offence Declaration  Every licensee of a child care centre shall obtain, from each person from whom it has previously obtained a vulnerable sector check, (b) an offence declaration, in every calendar year except a year in which a vulnerable sector check is obtained. (O. Reg. 137/15, ss. 62(1)(b))	X							
8. Offence Declaration/PVSC Current to <15 Days  Each offence declaration shall be current to within 15 days of the anniversary date of the previous offence declaration or vulnerable sector check and shall address the period since the most recent offence declaration or vulnerable sector check. (O. Reg. 137/15, ss. 62(2))	X							



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						Follow-up Comments	Rationale	
9. Offence Declaration upon Conviction  Any person from whom a licensee is required to obtain a vulnerable sector check is required to provide the licensee with an offence declaration, as soon as reasonably possible, any time he or she is convicted of an offence under the Criminal Code (Canada). (O. Reg. 137/15, ss. 62(4))	X							



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Staff Screening Measures and Criminal Reference Checks	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
10.1 Relationship Terminated >6 Months  If a licensee's relationship with a person in respect of whom it has previously obtained a vulnerable sector check terminates and then subsequently resumes, the licensee shall obtain a new vulnerable sector check or offence declaration as follows: 1. If the relationship was terminated for six or more months, the licensee shall obtain a new vulnerable sector check from the person before the relationship resumes. (O. Reg. 137/15, ss. 63.1.)	X							





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Staff Screening Measures and Criminal Reference Checks	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
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10.2 Relationship Terminated <6 Months  If a licensee's relationship with a person in respect of whom it has previously obtained a vulnerable sector check terminates and then subsequently resumes, the licensee shall obtain a new vulnerable sector check or offence declaration as follows: 2. If the relationship was terminated for less than six months and, but for the termination, the person would have provided a vulnerable sector check or offence declaration during the period of termination, the licensee shall obtain from the person such vulnerable sector check or offence declaration before the relationship resumes. (O. Reg. 137/15, ss. 63.2.)	X							



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Staff Screening Measures and Criminal Reference Checks	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
11.1 Policies and Procedures - PVSC Obtention  Every licensee shall ensure that there are written policies and procedures that address, (a) the process of obtaining a vulnerable sector check. (O. Reg. 137/15, ss. 65(a))	X							
11.2 Policies and Procedures - Offence Declaration Submission  Every licensee shall ensure that there are written policies and procedures that address, (b) the process for submitting an offence declaration. (O. Reg. 137/15, ss. 65(b))	X							



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Staff Screening Measures and Criminal Reference Checks	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
11.3 Policies and Procedures - Confidentiality  Every licensee shall ensure that there are written policies and procedures that address, (c) how the confidentiality of information contained in a vulnerable sector check or offence declaration will be protected. (O. Reg. 137/15, ss. 65(c))	X							
11.4 Policies and Procedures - Use of Information  Every licensee shall ensure that there are written policies and procedures that address, (d) the way in which any information revealed in a vulnerable sector check or offence declaration may be considered and used. (O. Reg. 137/15, ss. 65(d))	X							



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						Follow-up Comments	Rationale	
11.5 Policies and Procedures - Additional Measures  Every licensee shall ensure that there are written policies and procedures that address, (e) the additional measures that will be put in place when a situation described in subsection 61 (1) occurs to protect the children who interact with the person until the vulnerable sector check is obtained, such as requiring the supervision of all interactions between the person and the children. (O. Reg. 137/15, ss. 65(e))	X							



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Staff Screening Measures and Criminal Reference Checks	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
12.1 Convictions under the CCEYA  No individual shall provide child care, operate a premises where child care is provided or enter into an agreement described in section 7 if: 1. The individual has been convicted of any of the following offences: i. An offence under this Act. (Child Care and Early Years Act; 2014, ss. 9(1)1.i.)	X							
12.2 Conviction under the Criminal Code - Sexual Interference  No individual shall provide child care, operate a premises where child care is provided or enter into an agreement described in section 7 if: 1. The individual has been convicted of any of the following offences: ii. An offence under any of the following sections of the Criminal Code (Canada): A. Section 151 (sexual interference). (Child Care and Early Years Act; 2014, ss. 9(1)1.ii.A.)	X							

The CCEYA provides that it is an offence to knowingly give false or misleading information in any application, statement, report or return required under the Act or regulation. A person convicted of an offence under this Act is liable to a fine of not more than \$250,000, imprisonment for a term of not more than one year, or both.



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Staff Screening Measures and Criminal Reference Checks	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
12.3 Conviction under the Criminal Code - Child Pornography  No individual shall provide child care, operate a premises where child care is provided or enter into an agreement described in section 7 if: 1. The individual has been convicted of any of the following offences: ii. An offence under any of the following sections of the Criminal Code (Canada): B. Section 163.1 (child pornography). (Child Care and Early Years Act; 2014, ss. 9(1)1.ii.B.)	X							



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Staff Screening Measures and Criminal Reference Checks	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
12.4 Conviction under the Criminal Code - Duty of Persons to Provide Necessaries  No individual shall provide child care, operate a premises where child care is provided or enter into an agreement described in section 7 if: 1. The individual has been convicted of any of the following offences: ii. An offence under any of the following sections of the Criminal Code (Canada): C. Section 215 (duty of persons to provide necessaries). (Child Care and Early Years Act; 2014, ss. 9(1)1.ii.C.)	X							



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						Follow-up Comments	Rationale	
12.5 Conviction under the Criminal Code - Murder  No individual shall provide child care, operate a premises where child care is provided or enter into an agreement described in section 7 if: 1. The individual has been convicted of any of the following offences: ii. An offence under any of the following sections of the Criminal Code (Canada): D. Section 229 (murder). (Child Care and Early Years Act; 2014, ss. 9(1)1.ii.D.)	X							

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Staff Screening Measures and Criminal Reference Checks	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
12.6 Conviction under the Criminal Code - Infanticide  No individual shall provide child care, operate a premises where child care is provided or enter into an agreement described in section 7 if: 1. The individual has been convicted of any of the following offences: ii. An offence under any of the following sections of the Criminal Code (Canada): E. Section 233 (infanticide). (Child Care and Early Years Act; 2014, ss. 9(1)1.ii.E.)	X							

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Staff Screening Measures and Criminal Reference Checks	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
12.7 Any Federal or Provincial Offence  No individual shall provide child care, operate a premises where child care is provided or enter into an agreement described in section 7 if: 1. The individual has been convicted of any of the following offences: iii. Any other federal or provincial offence prescribed by the regulations. (Child Care and Early Years Act; 2014, ss. 9(1)1.iii.)	X							



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Staff Screening Measures and Criminal Reference Checks	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
13. Statute of Ontario or Canada Prohibiting Disclosure of Information  Despite any requirement in sections 60 to 63 that a licensee obtain a vulnerable sector check, if any statute of Ontario or Canada prohibits the disclosure of information contained in a vulnerable sector check in respect of a person, the requirement in those sections may be met by obtaining a criminal reference check. (s.64)	X							
<b>General Comments</b>								



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Emergency Preparedness	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
1. Telephone Service Every licensee shall ensure that each child care centre it operates is equipped with telephone service or an alternative means of obtaining emergency assistance that is approved by a director. (O. Reg. 137/15, s. 67)	X							
2.1 Written Fire Procedure Every licensee shall ensure that in respect of each child care centre it operates, (a) a written procedure approved by the local fire chief is established with respect to the duties of each member of the staff of the child care centre in the event of a fire. (O. Reg. 137/15, ss. 68(1)(a))	X							



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Emergency Preparedness	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
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2.2 Staff Instructed of Responsibilities  Every licensee shall ensure that in respect of each child care centre it operates, (b) each staff member is instructed as to his or her responsibilities in the event of a fire before commencing work for the first time. (O. Reg. 137/15, ss. 68(1)(b))	X							
2.3 Fire Procedure Posted  Every licensee shall ensure that in respect of each child care centre it operates, (c) the written procedure referred to in clause (a) is posted in a conspicuous place in each room in the child care centre that is used for the care of children. (O. Reg. 137/15, ss. 68(1)(c))	X							



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Emergency Preparedness	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
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2.4 Written Record of Drills and Tests  Every licensee shall ensure that in respect of each child care centre it operates, (e) a written record is kept of all fire drills, all tests of the fire alarm system and all tests of fire protection equipment and that each record is kept for at least 12 months from the date of the drill or test. (O. Reg. 137/15, ss. 68(1)(e))	X							
2.5 Emergency Evacuation Shelter  Every licensee shall ensure that in respect of each child care centre it operates, (f) there is a designated place of shelter in the event the child care centre must be evacuated due to an emergency. (O. Reg. 137/15, ss. 68(1)(f))	X							



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Emergency Preparedness	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
3.1 Fire Drills - Monthly  For the purposes of clause (1)(d), the following rules apply: 1. A fire drill shall be conducted in respect of every child care centre, except a child care centre described in paragraph 2, at least once a month in accordance with Ontario Regulation 213/07 (Fire Code) made under the Fire Protection and Prevention Act, 1997. (O. Reg. 137/15, ss. 68(2)1.)	X							



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Emergency Preparedness	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
3.2 Fire Drills - Fall and Spring Term  For the purposes of clause (1) (d), the following rules apply: 2. A total evacuation fire drill shall be conducted in respect of every child care centre or part of every child care centre that is operated in a school and that provides services only to children who are pupils of a school board, including a third party program operated under section 259 of the Education Act, in accordance with Ontario Regulation 213/07, i. at least three times during each fall and spring term the school is in operation. (O. Reg. 137/15, ss. 68(2)2i.)	X							





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Emergency Preparedness	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
3.3 Fire Drills - Summer Term  For the purposes of clause (1) (d), the following rules apply: 2. A total evacuation fire drill shall be conducted in respect of every child care centre or part of every child care centre that is operated in a school and that provides services only to children who are pupils of a school board, including a third party program operated under section 259 of the Education Act, in accordance with Ontario Regulation 213/07, ii. at least three times or at least once a month, whichever is less, during the summer term the program is in operation. (O. Reg. 137/15, ss. 68(2)2ii.)	X							



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Emergency Preparedness	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
4.1 Telephone Numbers - Emergency Services  Every licensee shall ensure that there is an up-to-date list of telephone numbers in each child care centre it operates that is accessible in the event of an emergency and that includes contact information for, (a) emergency services. (O. Reg. 137/15, ss. 69(a))	X							
4.2 Telephone Numbers - Poison Control  Every licensee shall ensure that there is an up-to-date list of telephone numbers in each child care centre it operates that is accessible in the event of an emergency and that includes contact information for, (b) the nearest poison control centre (O. Reg. 137/15, ss. 69(b))	X							



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						Follow-up Comments	Rationale	
4.3 Telephone Numbers - Taxi Every licensee shall ensure that there is an up-to-date list of telephone numbers in each child care centre it operates that is accessible in the event of an emergency and that includes contact information for, (c) a taxi service (O. Reg. 137/15, ss. 69(c))	X							
5.1 Parent and Emergency Contact Information Every licensee shall ensure that the following information is up to date and readily accessible in the event of an emergency to each staff member of each child care centre: 1. The home and work addresses and telephone numbers of a parent of each child receiving child care at the child care centre, and a telephone number of a person to be contacted if a parent cannot be reached. (O. Reg. 137/15, s. 70.1.)	X							

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Emergency Preparedness	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
5.2 Emergency Medical or Additional Information  Every licensee shall ensure that the following information is up to date and readily accessible in the event of an emergency to each staff member of each child care centre: 2. Any special medical or additional information provided by a parent of each child receiving child care at the child care centre that could be helpful in an emergency. (O. Reg. 137/15, ss. 70.2.)	X							
<b>General Comments</b>								



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Administrative Matters	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
1.1 Insurance - General Liability and Personal Injury  Every licensee shall ensure that an insurance policy with respect to each child care centre it operates is obtained and maintained in full force and effect that includes, (a) comprehensive general liability coverage and personal injury coverage, including, where applicable, coverage for the employees of each child care centre, volunteers in each child care centre. (O. Reg. 137/15, ss. 71(a))	X							
1.2 Insurance - Motor Vehicle  Every licensee shall ensure that an insurance policy with respect to each child care centre it operates is obtained and maintained in full force and effect that includes, (b) motor vehicle coverage for all vehicles owned by the licensee. (O. Reg. 137/15, ss. 71(b))	X							

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Administrative Matters	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
2.1 Application for Enrolment  Every licensee shall ensure that up-to-date records that are available for inspection by an inspector or program adviser at all times are kept of the following matters in respect of each child receiving child care at a child care centre operated by the licensee: 1. An application for enrolment signed by a parent of the child. (O. Reg. 137/15, ss. 72(1)1.)	X							
2.2 Name, Date of Birth, Address  Every licensee shall ensure that up-to-date records that are available for inspection by an inspector or program adviser at all times are kept of the following matters in respect of each child receiving child care at a child care centre operated by the licensee: 2. The name, date of birth and home address of the child. (O. Reg. 137/15, ss. 72(1)2.)	X							

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2.3 Parent Contact Information  Every licensee shall ensure that up-to-date records that are available for inspection by an inspector or program adviser at all times are kept of the following matters in respect of each child receiving child care at a child care centre operated by the licensee: 3. The names, home addresses and telephone numbers of the parents of the child. (O. Reg. 137/15, ss. 72(1)3.)	X							



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2.4 Emergency Contact Information  Every licensee shall ensure that up-to-date records that are available for inspection by an inspector or program adviser at all times are kept of the following matters in respect of each child receiving child care at a child care centre operated by the licensee: 4. The address and telephone number at which a parent of the child or other person can be reached in case of an emergency during the hours when the child receives child care. (O. Reg. 137/15, ss. 72(1)4.)	X							





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2.5 Release Information  Every licensee shall ensure that up-to-date records that are available for inspection by an inspector or program adviser at all times are kept of the following matters in respect of each child receiving child care at a child care centre operated by the licensee: 5. The names of persons to whom the child may be released. (O. Reg. 137/15, ss. 72(1)5.)	X							
2.6 Admission Date  Every licensee shall ensure that up-to-date records that are available for inspection by an inspector or program adviser at all times are kept of the following matters in respect of each child receiving child care at a child care centre operated by the licensee: 6. The date of admission of the child. (O. Reg. 137/15, ss. 72(1)6.)	X							

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2.7 Discharge Date  Every licensee shall ensure that up-to-date records that are available for inspection by an inspector or program adviser at all times are kept of the following matters in respect of each child receiving child care at a child care centre operated by the licensee: 7. The date of discharge of the child. (O. Reg. 137/15, ss. 72(1)7.)	X							

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Administrative Matters	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
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2.8 Medical History and Immunization  Every licensee shall ensure that up-to-date records that are available for inspection by an inspector or program adviser at all times are kept of the following matters in respect of each child receiving child care at a child care centre operated by the licensee: 8. The child's previous history of communicable diseases, conditions requiring medical attention and, in the case of a child who is not in attendance at a school within the meaning of the Education Act, immunization or any statement from a parent or legally qualified medical practitioner as to why the child should not be immunized. (O. Reg. 137/15, ss. 72(1)8.)	X							

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Administrative Matters	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
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2.9 Ill Health Symptoms  Every licensee shall ensure that up-to-date records that are available for inspection by an inspector or program adviser at all times are kept of the following matters in respect of each child receiving child care at a child care centre operated by the licensee: 9. Any symptoms indicative of ill health. (O. Reg. 137/15, ss. 72(1)9.)	X							



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Administrative Matters	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
2.10 Medical Treatment and Medication Administration  Every licensee shall ensure that up-to-date records that are available for inspection by an inspector or program adviser at all times are kept of the following matters in respect of each child receiving child care at a child care centre operated by the licensee: 10. Written instructions signed by a parent of the child for any medical treatment or drug or medication that is to be administered during the hours the child receives child care. (O. Reg. 137/15, ss. 72(1)10.)	X							



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2.11 Diet, Rest, Physical Activity  Every licensee shall ensure that up-to-date records that are available for inspection by an inspector or program adviser at all times are kept of the following matters in respect of each child receiving child care at a child care centre operated by the licensee: 11. Written instructions signed by a parent of the child concerning any special requirements in respect of diet, rest or physical activity. (O. Reg. 137/15, ss. 72(1)11.)	X							
3. Children's Records on Premises  The records listed in subsection (1) shall be kept, as the case may be, (a) on the premises of the child care centre at which the child receives child care. (O. Reg. 137/15, ss. 72(2)(a))	X							



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4. Attendance - Arrival, Departure and Absence  Every licensee shall ensure that a record is kept of the daily attendance of each child receiving child care in each child care centre it operates showing the time of arrival and the time of departure of each child or if a child is absent. (O. Reg. 137/15, ss. 72(3))	X							
5. ISP Kept on Premises  Every licensee shall keep a copy of any individualized support plan that is in place for a child with special needs who receives child care at a child care centre it operates. (O. Reg. 137/15, ss. 72(4))	X							



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6. Child Records Kept for 3 Years Every licensee shall ensure that the records required to be maintained under this section with respect to a child are kept for at least three years from the date the child is discharged at the child care centre. (O. Reg. 137/15, ss. 72(5))	X							
7.1 MOH Inspection of Records Every licensee shall ensure that, (a) the medical officer of health or his or her designate, upon producing proper identification, is permitted to inspect the records referred to in paragraphs 2, 3, 8 and 9 of subsection (1). (O. Reg. 137/15, ss. 72(6)(a))	X							
7.2 Copies of Records Provided to MOH Every licensee shall ensure that, (b) copies of those records are provided to him or her on request. (O. Reg. 137/15, ss. 72(6)(b))	X							

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Administrative Matters	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
8. Consent to Release Information  No licensee shall require as a condition of providing care for a child at a child care centre it operates a prior consent from a parent of the child to the release of information with respect to the child. (O. Reg. 137/15, s. 73)	X							
9. Service Agreement Kept on Premises  Every licensee who agrees to operate a child care centre on behalf of a service system manager or First Nation shall ensure that a copy of the agreement with the service system manager or First Nation is kept at the child care centre. (O. Reg. 137/15, ss. 75(2))	X							



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10.1 Financial Records - 6 Year Retention  Every licensee shall keep financial records for each child care centre it operates and shall keep such financial records for at least six years from the time of their making. (O. Reg. 137/15, ss. 76(1))	X							
10.2 Financial Record Information  The financial records referred to in subsection (1) shall show at least the assets, liabilities, income, expenses and accumulated surplus and deficit, of the child care centre. (O. Reg. 137/15, ss. 76(2))	X							
11. Statistical Information to EDU  Every licensee shall, in respect of each child care centre it operates, furnish to a director such statistical information as the director may require with respect to the operation of the child care centre. (O. Reg. 137/15, s. 77)	X							

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Licence and Signage	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
1. Licence and Signage Posted  A licensee shall post a copy of a licence in a conspicuous place at the child care centre, together with any other information or signage prescribed by the regulations. (Child Care and Early Years Act 2014, ss. 14(1)[1])	X							
2. No Copies Made  If a licence or any other signage has been provided to a person for the purposes of this Act, the person shall not make copies of the licence or signage, except as required for the purposes of this section, as otherwise required by law, or as permitted by the regulations. (Child Care and Early Years Act 2014, ss. 14(5))	X							



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3. Signage Provided by Minister  For the purposes of subsections 14 (1) and (2) of the Act, the signage that shall be posted is signage provided by the Minister that identifies that the premises is licensed. (O. Reg. 137/15, ss. 84(1))	X							
4. Licence Not Transferable  A licence is not transferable. (Child Care and Early Years Act 2014, ss. 20(5))	X							
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Other Legislation and Ministry Policy	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
						Follow-up Comments	Rationale	
1.1 Developed, Implemented, Reviewed  A Playground Safety Policy has been developed, implemented and reviewed with employees prior to commencing employment and annually thereafter. (Ministry Directive - Playground Safety Policy [1.1])	X							
1.2 Record of Review  A written record of the review of the playground safety policy is dated and signed by both the employee and the person who made the review. (Ministry Directive - Playground Safety Policy [1.2])	X							
1.3 Inspection Checklists  Daily, monthly, and seasonal inspection checklists are completed, where applicable. (Ministry Directive - Playground Safety Policy [1.3])	X							

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Other Legislation and Ministry Policy	Yes	No	N/A	I/P	Observed Non-Compliance	Compliance Requirements	Date to be Completed	Requirements Met
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1.4 Annual Inspection Report An annual comprehensive inspection report is obtained, where applicable. (Ministry Directive - Playground Safety Policy [1.4])	X							
1.5 Plan of Action A plan of action following an annual playground inspection is developed. (Ministry Directive - Playground Safety Policy [1.5])	X							
1.6 Repair Log A playground repair log is maintained. (Ministry Directive - Playground Safety Policy [1.6])	X							
1.7 Injury Log A playground injury log is maintained. (Ministry Directive - Playground Safety Policy [1.7])	X							

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1.8 Ratios Staff ratios are not reduced on the playground. (Ministry Directive - Playground Safety Policy [1.8])	X							
2.1 MOE Registration Confirmation that the regulated drinking water system is registered with MOE and has a registration number. (Safe Drinking Water Act; 2002. O. Reg. 170/03 [2.1])	X							
2.2 Engineering Evaluation Report The licensee has their Engineering Evaluation Report. (Safe Drinking Water Act; 2002. O. Reg. 170/03 [2.2])	X							





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2.3 Eligible Donor Systems  If the system is receiving hauled water: - The water is being received from a system on the MOE list of eligible donor systems. (Safe Drinking Water Act; 2002. O. Reg. 170/03 [2.3])	X							
2.4 Cistern  If the system is receiving hauled water, there are no holes in the visible portion of the cistern. (Safe Drinking Water Act; 2002. O. Reg. 170/03 [2.4])	X							



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2.5 Microbiological Water Quality Monitoring  Microbiological water quality monitoring requirements for distribution samples are being met. (i.e. sampling results for the two months immediately preceding the inspection. or a completed Chain of Custody form) (Safe Drinking Water Act; 2002. O. Reg. 170/03 [2.5])	X							
3.1 MOE Registration  The child care centre is registered with the Ministry of the Environment and has a registration number. (Safe Drinking Water Act; 2002. O. Reg. 243/07 [3.1])	X							



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3.2 Annual Sampling The licensee has the child care centre's annual sampling results from the current or previous year, Notice of Reduced Sampling form or form or an approved R243 Director's Direction (Safe Drinking Water Act; 2002. O. Reg. 243/07 [3.2])	X							
3.3 Flushing Records The licensee has the required flushing records and they include the requirements of times, dates and names. (Safe Drinking Water Act; 2002. O. Reg. 243/07 [3.3])	X							
4.1 No Person Smoking No person is smoking tobacco or holding lighted tobacco in the child care centre. (Smoke-Free Ontario Act [4.1])	X							



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4.2 No Smoking Signs  No Smoking signs are posted in the child care centre. (Smoke-Free Ontario Act [4.2])	X							
4.3 Staff, Volunteers, Students, Visitors Advised  Child care centre staff, volunteers, students and visitors are advised that smoking is prohibited on premises and on the playground. (Smoke-Free Ontario Act [4.3])	X							
5.1 Supervision Policy Developed and Implemented  The licensee has developed and implemented a supervision policy including orientation procedures for volunteers and students. (Ministry Policy - Supervision Policy for Volunteers and Students [5.1])	X							



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5.2 No Unsupervised Access  Volunteers and students do not have unsupervised access to children in the child care centre, except in co-operative nursery schools where two participating parents may take the place of an unqualified staff (non-ECE) when approved by a Director*. (Ministry Policy - Supervision Policy for Volunteers and Students [5.2])	X							
5.3 Supervision Policy Review  The licensee has reviewed the supervision policy with employees before they begin their employment and at least annually afterwards, with volunteers or students who will be providing care or guidance at the child care centre before they begin providing that care or guidance and at least annually afterwards. (Ministry Policy - Supervision Policy for Volunteers and Students [5.3])	X							



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6.1 Age, Height or Weight  Where a child is transported in a child care centre vehicle, child seating and restraint systems used are:  - based on the birth date, age, height or weight of the child. (Highway Traffic Act. O. Reg. 613 [6.1])	X							
6.2 Installation  Where a child is transported in a child care centre vehicle, child seating and restraint systems used are:  - installed in accordance with manufacturer recommendations. (Highway Traffic Act. O. Reg. 613 [6.2])	X							



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6.3 Certification par NSVAC  Where a child is transported in a child care centre vehicle, child seating and restraint systems used are:  - certified by Canadian Motor Vehicle Safety Standards (CMVSS) (Highway Traffic Act. O. Reg. 613 [6.3])	X							
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