

Early Learning and Child Care Executive Director's Meeting Minutes

Thursday November 1st, 2018

In attendance: Lorrey Arial Bonilla, Tracy Cameron, Angela Carter, Valerie Chase, Melissa McLauchlan, Tracey Murray, Barb Tronzo, Michelle Walker

Regrets: Kim Cole

Item	Discussion	Next Steps	Timeline
Welcome and Round Table Introductions	Network participants were welcomed, and Directors introduced themselves and the organizations they represent.		
Review of Minutes from Last Meeting	Minutes from the last meeting were reviewed with no additions recommended.		
Business Arising			
Supporting Staff and Children with Grief through Family Friendly Policies	Angel Graham and Sheri Eggleton from Pathstone Mental Health attended to have a conversation around two sessions that could be offered around assisting centres in supporting children and families who experience grief.	The first session discussed was an evening session for front line staff providing strategies for supporting children with grief as well as offering a self care component to consider for themselves and also with their colleagues. The date that has been held for that session is Tuesday April 9 th from 6:30 pm to 8:30 pm. Flyer to be distributed as soon as it's ready. <i>Question for Network- do we want to receive a list of recommended books from Angel and Sheri and have Grief packs available for sale during the session?</i> Conversations also took place about offering a follow up workshop for Ed's, Program Coordinators and Administrators in developing supportive policies around grief and emergency practices. possible steps that Administrators/Owners/ED's could consider in supporting both children and their families suffering with grief but also from a policy development perspective.	Flyer to be distributed asap Further conversation about books for sale to take place Further conversations to take place about content for this session and most appropriate time of year.
Performance Management Strategies	Unfortunately we did not have time for this presentation to be covered during this meeting.	Angela will be invited to share at an upcoming meeting as Directors were keen on learning more	Upcoming Meeting

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Discussion Related to Better Business Series	The group had some feedback to share with Terri and Joy around perhaps giving folks sticky notes to record their questions and answers for one question period, rather than taking questions through out. Perhaps the question period could be at 12 noon. Another suggestion provided was to ensure the correct scenario related to case studies are shared either at beginning or after conversation but sometimes it is unknown whether conversations are correct or support something against legislation.	Lorrey to send feedback to Joy and Terri so they could consider accommodating requests in upcoming sessions.	Lorrey to touch base with Directors about the presenters response prior to upcoming workshop.
Upcoming Training Needs with Better Business Series	Directors noted wishing to have a session related to the cannabis legislation and what implications would need to be considered re; policy development and communicating with families etc. It was also noted that a session on working with students with accommodations would also be helpful.	Lorrey to connect with Joy and Terri to arrange these as possible future sessions	Dates and flyers to be sent out once arranged.
Open for Business: Removing Burdens While Protecting Workers	Lorrey handed out the Backgrounder sheet from the News Ontario website and Directors had a conversation of how the changes will again impact their employee manuals and policies. Some of the changes were positively received while a lot of work was already completed in implementing some policies that were granted to staff already.	Further conversations to take place as questions arise	Future discussions as needed
Issues and Concerns Needing Support	Staff Burnout and Staff Resiliency The topic was put on the backburner to explore further at a future meeting after we see what the grief session “self care” components will look like	To be followed up following further information about the grief session.	Further conversations
Prioritizing Meeting Topics for Next Meeting	Round Table Sharing related to the AODOA Act and it’s impact on programs and examples of policies/sharing that programs have been faced with. Possibly further conversations related to Self Talk	For discussion at future meeting Barb will be invited to share information related to Self Talk	All at next meeting
Next Meeting	To be planned based on upcoming Business Series Workshop as the group likes the idea of meeting following the ED/Leadership related sessions.	Thursday February 7 th from 12 to 1:30 pm after Culture of Mindfulness	Feb 7/19